

Name of University / Institution	<b>Hochschule Offenburg Offenburg University of Applied Sciences</b>
OID	E10154317
PIC (for Erasmus+):	961360405
Erasmus+ code	D OFFENBU01
Homepage of the University	<a href="https://www.hs-offenburg.de/">https://www.hs-offenburg.de/</a>
Address	Hochschule Offenburg International Office Badstr. 24 77652 Offenburg Germany

**Dr. Alexander Burdumy** | [alexander.burdumy@hs-offenburg.de](mailto:alexander.burdumy@hs-offenburg.de)



Office B 030 | Phone +49 781 205 4884 | Monday - Friday all-day

- Director International Center
- University Partnerships
- Institutional Erasmus+ Coordinator

**Denise Emard** | [denise.emard@hs-offenburg.de](mailto:denise.emard@hs-offenburg.de) | [incoming@hs-offenburg.de](mailto:incoming@hs-offenburg.de)



Office B 034 | Phone +49 781 205-4800 | Monday - Thursday mornings

- Advice and Supervision of International Exchange Students (Incomings)
- Free-Movers

**Melanie Schlüter** | [melanie.schlueter@hs-offenburg.de](mailto:melanie.schlueter@hs-offenburg.de)



Office B 032 | Phone +49 781 205-175 | Monday - Friday all-day

- Administration Inter-Institutional Agreements/ Cooperation Agreements
- Advice for Internships Abroad
- Erasmus+ Staff Mobility

**Andrea Wilhelmy** | [andrea.wilhelmy@hs-offenburg.de](mailto:andrea.wilhelmy@hs-offenburg.de)



Office B 032 | Phone +49 781 205-147 | Monday - Friday mornings

- Advice for Study Semester Abroad
- Support for Exchange Students (Outgoings)
- Administration of Erasmus+
- Assistant Institutional Erasmus+ Coordinator

**Susanne Ziemer** | [susanne.ziemer@hs-offenburg.de](mailto:susanne.ziemer@hs-offenburg.de)



Office B 034 | Phone +49 781 205-399 | Tuesday and Thursday all-day

- Internships for International Exchange Students
- Student Buddies
- Baden-Württemberg-Scholarship-Program
- Transcripts for Exchange Students

Study Period	
Winter Semester	October – February
Summer Semester	March – July
Exam Period	Period of three weeks (in February / in July) after the end of the lectures.
Current Academic Calendar	<a href="https://www.hs-offenburg.de/die-hochschule/aktuell/terminplaene">https://www.hs-offenburg.de/die-hochschule/aktuell/terminplaene</a>
Study Programs and Course descriptions	<a href="https://www.hs-offenburg.de/en/study-programs-/-student-services/degree-programs/translate-to-english-bachelor">https://www.hs-offenburg.de/en/study-programs-/-student-services/degree-programs/translate-to-english-bachelor</a>  <b>Exchange students can choose their lectures cross-departmental!</b>
Language of Instruction for Undergraduate Programs	Usually German  <b>English-taught Lectures for Bachelor Students</b> (Subject to Change): <a href="https://www.hs-offenburg.de/en/international/study-in-offenburg/exchange-students">https://www.hs-offenburg.de/en/international/study-in-offenburg/exchange-students</a>
Language of Instruction for Graduate Programs	Usually German  <b>English-taught Master Degree Programs:</b> <ul style="list-style-type: none"> <li>- Biotechnology</li> <li>- Communication and Media Engineering</li> <li>- Enterprise and IT Security</li> <li>- International Business Consulting</li> <li>- Renewable Energy and Data Engineering</li> <li>- Process Engineering</li> </ul>
Language requirements at the time of application	Students who wish to attend German-taught classes: at least <b>B1-level German language skills</b> (CEFR) (B2-level is recommended)  Students who wish to attend English-taught lectures: at least <b>B2-level English language skills</b> (CEFR)  All major certificates from reputable providers (TOEFL, TOEIC, OLS, Cambridge, IELTS, Goethe, ÖSD and TestDaF) as well as institutional certificates are accepted. Native speakers should provide an informal (self-written) declaration.

Application		
Nomination Deadline	<b>Winter Semester:</b>	April 1 <sup>st</sup>
	<b>Summer Semester:</b>	October 1 <sup>st</sup>
ONLINE-Application	<a href="https://www.hs-offenburg.de/en/international/study-in-offenburg/exchange-students">https://www.hs-offenburg.de/en/international/study-in-offenburg/exchange-students</a>	
Application Documents	Application documents/form sheets can be uploaded step by step only <ul style="list-style-type: none"> <li>- Application Photo</li> <li>- Motivation Letter</li> <li>- Transcript of Records</li> <li>- CV</li> <li>- Learning Agreement (or Erasmus+ OLA)</li> <li>- Language Certificate</li> <li>- Copy of Passport</li> </ul>	
Erasmus+	Learning Agreements to be provided by home institution.	
Application Deadline	<b>Winter Semester:</b>	May 1 <sup>st</sup>
	<b>Summer Semester:</b>	November 1 <sup>st</sup>

## Student Residences / Accommodation

Detailed Information <https://www.hs-offenburg.de/en/international/about-us/living-a-culture-of-welcome/accommodation>

**Accommodation request (part of the online application) to be submitted to the International Office!**

Contact Person	Ms. Renate Litterst <a href="mailto:litterst@swfr.de">litterst@swfr.de</a> Phone: +49 781 205-328	Ms. Claudia Michel <a href="mailto:Claudia.michel@hs-offenburg.de">Claudia.michel@hs-offenburg.de</a> Phone: +49 781 205-162
Address of Contact Person	Studierendenwerk Freiburg Außenstelle Offenburg Frau Renate Litterst Badstr. 24, 77652 Offenburg	Hochschule Offenburg International Center Frau Claudia Michel Badstr. 24, 77652 Offenburg

## German Intensive Summer Language Course: Winter Semester

“German as a foreign language” and introduction to studies in Offenburg; in September, before winter semester lectures start.

Course Date	September 2 – September 26, 2024
Course Fee	€ 200,00 for Exchange Students
Levels	Beginners, Intermediate and Advanced
ECTS	5
Size of Class	Approx. 12 - 16 Students
Extracurricular Program	Organized Excursions
Course Information	<a href="https://www.hs-offenburg.de/en/international/about-us/living-a-culture-of-welcome/summer-language-course">https://www.hs-offenburg.de/en/international/about-us/living-a-culture-of-welcome/summer-language-course</a>
Application	Online Application
Application Deadline	July 15, 2024

## Orientation Week: Summer Semester

Obligatory introduction to German language, culture and society and studies in Offenburg; in early March, before summer semester lectures start.

Course Date	March 4 – 8, 2024
Course Fee	No Fee
Extracurricular Program	Cross-Cultural Workshop, Organized Excursions

## German Language Courses during the Semester

Various Classes, ECTS Range between 3 – 5 ECTS

## Additional Information

Buddies will assist students upon arrival in the first weeks of the stay. The “Senior Service” (Offenburg citizens) takes care of international students in addition.

## Insurance

Students need to have valid health insurance for their stay in Germany. We also strongly recommend having private liability insurance (the application can still be done after arrival).

## Visa Regulations

Students can find out about visa requirements by contacting the German consulate in their respective country. Comprehensive and detailed information can be found at: <https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node>

## Expenses and Fees

Monthly living expenses are approx. 900 Euros. Semester fee is 65 Euros, covering the following: <https://www.hs-offenburg.de/en/international/study-in-offenburg/exchange-students>. Double-Degree students may have a different fee to pay; Please contact us in this case. Thank you!